

UNITED STATES DEPARTMENT OF AGRICULTURE

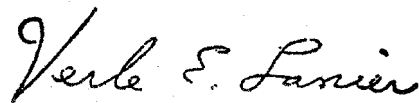
Farm Service Agency
Washington, DC 20250

Notice AO-1289

For: State Offices

**Annual Report of Accomplishments Relating to
Resource Conservation and Development (RC&D) Program**

Approved by: Associate Administrator for Operations and Management



1 Overview

A Background

FY 2003 has come to an end. As stated:

- in the January 10, 2003, memorandum to all SED's
- during the first FSA RC&D informational teleconference on April 21, 2003

a brief write-up of State Office accomplishments in regards to developing partnerships with the RC&D Councils is due at the end of each FY.

B Purpose

This notice informs State Offices of their responsibility to work with the RC&D Councils. A written report is required at the end of each FY. It is due no later than November 30th. Include all contacts, visits, participation in meetings, and recommendations about partnerships with an RC&D Council.

Disposal Date

January 1, 2004

Distribution

State Offices

2 Agency Responsibility and Coordination

A Delegation

The Secretary has delegated administrative responsibility for the RC&D Program to the Natural Resources Conservation Service, with the expectation that the full array of USDA programs and services should work together to assist local RC&D Councils in achieving their goals. FSA has agreed to increase coordination and cooperation within the Department to make our programs and expertise more readily available to RC&D Councils and their associations working on behalf of rural residents and communities.

B Reporting

Each SED shall submit the requested information no later than November 30. This report may be submitted by either of the following methods:

- e-mail to **darlene.levy@wdc.usda.gov**
- FAX to 202-690-4727.

No specific reporting format is required, it is recommended that conciseness be observed.

C Contact

If there are any questions, contact Darlene Levy at 202-260-6069 or by e-mail at **darlene.levy@wdc.usda.gov**.